



TASK FORCE MEETING

Solvang, CA

November 19-20, 2019

Minutes

| | | |
|------------------------|--------------------------|------------------------|
| Tim Kelly (LFD) | Shanna Kuempel (CNT) | Jim Tomaselli (USFS) |
| Jim Johnstone (CalOES) | Brook Spelman (Cal Fire) | Kyle Heggstrom (LNA) |
| Grant Hubbell (BDC) | Ira Peshkin (KRN) | Cathy Johnson (CalOES) |
| Garrett Huff (SBC) | Dan Horton (VNC) | Rob Capobianco (ORC) |
| David Gerboth (SND) | | |

Not Present: Jon O'Brien (LAC), Dave Baldwin (SCR), Andrew Henning (SFM)

Guest: Dave Brinsfield (BLM), Dean Zipperman (LFD), Woody Enos (SBC),

November 19th, 2019

Call to order: 0900 by Tim Kelly

Review October minutes

Welcome and Logistics (Enos/Huff)

Moment of Silence for Firefighters and Police Officers LODD:

Mike Zainfeld*, Colowitz County Fire Department Castle Rock, WA.....October 3, 2019
Paul Quattlebaum, Lexington County Fire Dept. Lexington County, SC.....October 4, 2019
Greg Garza, San Antonio Fire Department, San Antonio TX.....October 15, 2019
Andres Chavez*, Albuquerque Fire and Rescue Albuquerque, NM.....October 15, 2019
Robert Bush, Homer Fire Dept. Cortland County, NY.....October 19, 2019
Ed Sherwood * Fayette County Fire & EMS Services, Fayette County GA.....October 22, 2019
Bret Wilson, Columbia Township Fire Dept, Lorraine County OH.....October 27, 2019
Alex Graham, Washington D.C. Fire Dept, Washington D.C.....October 28, 2019
Brian Serdynski, Union Grove Fire Department Yorkville, WI.....November 2, 2019
Dwain Bradshaw, Escambia Fire and Rescue, Escambia FL.....November 6, 2019
John Sing, Boystown Fire Department, Boystown NB.....November 12, 2019
Jason Menard, Worcester Fire Department, Worcester, MA.....November 13, 2019
Lt Hayden, Decatur Township Fire Department Decatur, IN.....November 15, 2019
Brian Ishmael, El Dorado County Sheriff's DepartmentOctober 23, 2019
Albert E. Torres, Los Angeles Department of Parks and Recreation.....October 12, 2019

Agenda review and Additions (Kuempel)

- Update to Task Force Member Roster that will be updated to Smartsheet
- Discussion regarding MACS 410-2 and the fact that Cal FIRE RRU Strike Team numbers have changed. Suggestion that due to revision date of document, all TF members review document for any areas that need updating. New agenda item will be added to TF agenda that addressed this item

Review and Approval of the October Draft Minutes (Hubbell)

Reviewed and approved. Minor modifications made, motion to approve by Heggstrom , second by Spelman , minutes approved.

Task Force Update (Kuempel)

- Liaison Assignments: Updated assignments will be reviewed by TF Members
- Enos Presentation

Cal OES Update (Johnstone/Johnson)

- Update on Strategic Plan draft and feedback: Plan of Work and Blue Ribbon Commission review. Recommendation for each TF member to read Blue Ribbon Commission report. 6/7 SG's are affected by this report. Please share with SG's and encourage them to read. Updated version of Blue Ribbon Commission report will be authored.
- CFAA progress: expires December 2019. Current agreement will be extended until new agreement is negotiated
- Prepositioned resources were used extensively over the last month. Please provide input on successes and failures to OES Assistant Chief of your region
- Resources being tracked by Google Sheets. Expectation is that all agencies will track available resources by using Google Sheets
- \$25 million a year that has been dedicated to preposition resources. Last year \$5 million was used. This year to date \$16 million has been used.
- Woolsey AAR discussed with TF. Concept of life safety first. Does ICS-600 need to reflect this? TIER- Take Initiative, Engage, and Report. Use Leaders Intent without specific direction given. This will be added to the next Ops Leadership agenda. Added to smartsheet line 84
- Update on Strategic Plan: format was changed. Added to smartsheet line 82. Will be presented to Ops Team on December conference call. This document will become the driver for the TF POW.
- January 8-9 BoD Meeting will be at South Ops

State Fire Training Update (Henning)

- No Report

NOTE: FOR ADDITIONAL INFORMATION- REFERENCE APPENDIX "A" FOR COMPLETE STATE FIRE TRAINING REPORT

STEAC Update (Heggstrom/Baldwin)

- No additional meeting since last TF meeting

Old Business/Projects:

Behavioral Health Working Group (Huff)

- Update on work group progress. AB1116 Goal is for an Ops conference call in December. Plan to Submit updated package in January instead of November
- Two Bills passed: PTSI workplace injury and confidentiality for peer support members. Scheduled to go into effect on January 1st, 2020
- CPF accreditation process for peer support members
- Presents issues for agencies that are not members of IAFF
- Working group to give presentation to TF and Ops Team
- Goal of group is to present product to BoD in April for approval

Common Operation Platforms / Interoperability (aka CAD to CAD) (Spelman)

- Baldwin appointed Liaison to SCOUT project manager to discuss integration and timing of Task Force projects related to SCOUT. Update to meeting with David Lye. Kuempel alternate liaison.
- EIT face to face meeting last week. White Paper refined and about 75% completed
- Ordering resources, sharing data with resources (especially out of area resources), sharing data with agencies
- Part of WP will define different types of CAD systems
- First DRAFT of WP should be completed by January for review

Resource Typing Rehab Unit (Tomaselli/Huff)

- Update of document to OPS Team agenda in December.
- No progress from Safety SG on project
- Recommendation to give to EMS SG to see if we can get a deliverable product
- Suggestion to have all SG Chairpersons attend a TF meeting to get a briefing on what the TF POW and mission is all about. Ability to see a global view of FIRESCOPE.
- Recommendation to invite SG Chairpersons to joint meeting in Pismo

SART Checklists (Tomaselli/Huff)

- Status of project. Discussion of combining into two checklists to reflect initial response, command, and agency representative. SS Line 58 Place in the ICS 420-1
- Needs formatting/proofing and revisions that are acceptable for FOG
- Reminder that a similar checklist is included in the IRPG

Standard Wildland Preplan (Heggstrom/Capobianco)

- White paper Version 5 on SS Line 41 Discussed creation of a working group with GIS and EIT. Funding and Maintenance also discussed. GIS and EIT Specialist Groups will coordinate with the contractor on elements of the plan.
- WP is completed and ready for Ops agenda

FIRESCOPE Website/ SMARTSHEETS (Johnson)

- Discuss any needed action items or issues. Confirm Specialist Group Liaisons sent reminder to Chairs regarding biographies due date of January 2020. SMARTSHEETS UPDATE
- Specialist Groups need directions on how to utilize. Admin Kuempel, Johnson, and Shelly Dorsey MST. Who in the group needs access to manage the sheets. Reach out to missing members to complete by January 2020. Rosters will only need one confidential Roster.
- Website constantly being refined and improved
- Bios from groups need to be dropped into Smartsheet. Issue with photos being submitted. Should be professional photos (color- head and shoulder shots) in uniform.

FIRESCOPE Polo Shirt Sales (Johnstone)

- Update on current sales. Proposal to add a less expensive shirt on the catalog. 511 is having backorder problems. Specialist Code access and information to access Will Create a link in Smart Sheets Line 83
- Question if long sleeve shirts can be ordered. Recommendation that it should be an option for purchase. Johnstone to check and report back.

NIMS Coordination Group (Johnstone)

- NIMS Coordination Group. CICCIS as well as integration with all Items ICS December OPS Team item. NIMS Integration versus Consortium
- Resource ordering, communications, and more sub groups are topics of conversation
- **Evacuation/Repopulation and LELO WG** (Johnstone)
- Update on Approval of terminology by OES, and Statewide implementation. Sherry Sarro from Law working toward publications. Action Items on White Paper need to be sent to her and there are other recommendations. Law Enforcement Liaison Officer (LELO) Standards, GIS terminology. Need to track ICS420-1FOG Update as well as the ICS 110. Law Enforcement Liaison Officer. Federal teams not utilizing LELO yet. Reach out to understand the obstacles that will be in place to implement LELO
- Memo from Sherry Sarro shared with TF. On Smartsheet- line 30
- Consensus developed on terms: Evacuation Order, Evacuation Warning, Shelter in Place, Evacuation Order(s) lifted. Hard Closure, Soft Closure, Resident only Closure
- LELO is next big step and opportunity to include in IMT's with the purpose to improve relationships and cooperation
- Original goals and objectives in WP were mentioned. Sarro wanted to focus on one goal at a time. Accomplishment of LELO position should be next step
- Meeting all goals in the WP will be a long-term project
- Unified Command with law enforcement in active shooting incidents needs to be refined
- Suggestion to look for opportunities to update FOG and checklist for unified command
- Suggestion to look at SEMS and determine if it should be updated as well

Mud and Debris Working Group (Gerboth)

- Update on M&DF Preposition Packet to be completed by January BoD. 2014 Mud and Debris Flow white paper review on hold until after preposition project complete. Adding Excavators Loaders and Graders Score Sheet is updated and Gerboth will add to Smart Sheet Line 39. 12 Criteria in the score Sheet Same three categories as Wildland. November meeting will be the final before BOD Approval. Sent out Ordering Sheet to the Task Force for review. OPS Team Agenda Item Dec. ****
- Last meeting held last week. Spent time reviewing product and making sure it was grammatically correct
- Currently being reviewed at Cal OES
- Will be presented to TF next month and a presentation to BoD in January 2020
- This is a living document that will probably change once implemented
- Multiple expert work teams (USGS and NWS, etc.) were involved in development

ICS 215C Contingency Form (Barnett/Spelman)

- Status on development. Presentation in Smart Sheet. Looking at Beta testing the form next fire season to make sure the form is functional Have Type III teams review in case of or in place of an IAP. Discussion on the use of the forms and creating a better use of documentation of planning for contingencies. IAP versus 215C Review White paper and compare to Instruction Sheet to clarify
- Continuing to get feedback on document
- Cal FIRE IMT's should be using it next fire season
- Limited feedback from Federal IMT's
- Smartsheet should be cleaned up to reflect latest version of documents
- Eventually needs to go through approval process
- Tomaselli will work to get it out to Federal IMT's and CWCG
- Question if there is a process for beta test to define data collected for feedback and process to collect data. Recommendation that Ops and BoD be notified that this form will be beta tested.
- **TECH Connect White Paper and Technology Summit** (Spelman)
- January 22, 23rd in Redlands, CA. Discussion to present the concept to OES IT to ensure the project will not have any IT issues moving forward. Conference call scheduled with EIT and OES. Technology Summit will be Held and the benefits of the information. Discussion of the process of how ESRI is utilized. FIREScope involvement in that conference to improve service utilized with the Fire Service.
- If you are interested in attending- register right away
- EIT group is co-hosting
- Conference calls are being conducted to help coordinate with Cal Chiefs, EIT SG, and ERSI
- EIT SG planning on holding a meeting during summit
- Liaisons should share registration opportunity with SG's

- Conference call on Tech Connect regarding fine tuning ADA compliance, rules and regulations and making sure that it is ready to have on website. Should be ready to push through approval process in January 2020.
- TF reviewed three proposed logos for Tech Connect. Conversation centered on approval of first logo with WiFi symbol and also questioned the need to a second logo that is separate from adopted FIREScope logo. Willingness to use alternative logo if it is only used as a hyperlink on website and no where else. That way it will not interfere with adopted FIREScope logo and marketing and messaging.

UAS White Paper, Task Book, Operations Guide (Huff)

- Status on NWCG UAS Train-the-Trainer course for FIREScope UAS working group. Kelly reached out to DOI contact; no response; discuss contact options with Kip Morrill. Waiting on S-373 class location. Need to review the class. To create the annexes to create the FSTEP Classes Specialist Group is in a holding pattern. LA City Program Certification as an equivalency. Contact is Rich Fields. State certified Instructors need to attend. Need to Clarify Direction of the Working Group On the entire task of how we get pilots certified in CA.
- No change on Task Book or WP
- EIT SG is currently working with UAS working group
- Desire to come up with more robust curriculum in Task Book to reflect all hazard approach
- Most of drone fleet is currently grounded due to homeland security issues with non USA components
- Request to have working group notes be shared with EIT SG

Use of Non-Public Radios on Incidents (Spelman)

- Progress report and confirmation of timeline of CSG White Paper; due date October 2019
- Comms SG has a White Paper on this subject in DRAFT format
- Looking at radios and frequencies that won't violate the non compliance list

EMS Specialist Group Report (Heggstrom)

- Chair Clayton Thomas review of ICS 701/ NFPA 3000. Heggstrom NFPA Review 5 Years with the group evaluate both documents and compare and contrast. Tactical SME's to review. ICS 701 is a broad structure to understand tactical EMS events. NFPA is a detailed nuts and bolts view of setting up an entire program. Programs are all different and NFPA 3000 might be too detailed. ICS 701 could be modified to include more elements. 701 Reunification procedures for events. No conflicts between the two. Discussion Standard Curriculum for Active Shooter. CCA events now that NFPA 3000 is published.
- Need direction from TF on any additional work on this item from EMS SG
- Need to consult with Henning
- Suggestion to add NFPA link to document and review document to determine currency

FIRESCOPE Expense Projections-Excel Spreadsheet (All)

- Smart Sheet Line Task Force Current Work Line 5
- Document reviewed by TF
- Suggestions to revise, simplify, and correct document
- White Paper will be presented to Ops Team
- TF members can update expenses in Smartsheet

Work to Be Implemented:

2021 FOG 420-1 Revision (All)

- Cathy Johnson to work on plan and tracking sheet. Rewrite set for end of 2021 with publish date of 2022. Add general FIRESCOPE document review to project objectives. Schedule each group to present one a month. Smartsheet Line 44.
- Early planning stages underway
- Need writer/editor to help
- Working with vendor for online application
- Importance to track documents throughout process
- Will remain on agenda

Channel Load Survey (TBD/Spelman)

- Discuss/review implementation plan; Comms group to develop contingency communication plan following establish criteria for channel plan. Prepare MACS 441-1 Radio Communications Guidelines language. Update in November Smartsheet Line 23 and 25.
- Making good progress
- Good, better, best channel load depending on size of radio
- Radios will be filled with channels based on maximum capacity of radio

Messaging/Marketing (Horton/Enos)

- October BoD meeting for formal recognition of work. Letters of Appreciation completed. Ops Team directed Task Force to develop White Paper on internal marketing and messaging strategies for FIRESCOPE agencies (e.g.; Vehicle stickers, SFT training orientation, integrate into promotional processes, FIRESCOPE meetings invite agencies/regions, events, annual brush training, etc.). Horton and Kelly working on white paper. Goal to have completed by December Ops Team conference call. November Review for the TF Email

Sharing Platform Constant Contact, Constant Comment White Paper. Line 10 in Smartsheet.

- Plan to present to Ops Team in December
- DRAFT WP presented and reviewed by TF
- WP broken down in short and long term strategies
- Short Term Strategies
- Vehicle decals
- Invite proximal agencies to meetings
- Explore attending fire service conferences
- Add a link or portal to FIREScope on intranet home page
- Automatic email system to regularly disseminate FIREScope products to subscribers
- Long Term Strategies
- Implement a FIREScope orientation component to SFT FF1 curriculum
- Add a FIREScope component to RT-130 curriculum
- Integrate a FIREScope component into agency promotional processes
- Proposed OES position Assistant Chief in South Ops for Marketing and Messaging and Social media. Hoping to get approved for next fiscal year.
- Request to have document ready by December 1st

New Business/Projects:

REMS Task Book, CICCIS Qualifications REML, REMH (All)

- Update on staffing and training requirements. Update in impact to Federal partners. New qualification and task book. Discussion on number of vehicles arriving at incidents. USAR Qualification will be looked at by Scot Vail. CICCIS will take on the responsibility of the Task Book Typed REMS teams is a possibility. Line 52 smart Sheet
- Still trying to get a hold of former chairperson
- Discussion regarding coordination with CICCIS regarding changes that are made and how those changes are decided on and implemented. This will be a new agenda item that is added to the TF agenda.

Meeting Schedule (Tomaselli)

- Cost factor in the Federal Side. Traditional and enough work to support the meetings. Alignment to the other meetings. Maybe the position to the Federal side should be a succession planning tool. Discussion to remain the same. Attendance is critical for decision process

- Audio speaker will be available in case a TF member would like to remotely call in for a specific item
- **Cal OES Type 6 Staffing** (All)
- Update to discussion. Operations, December conference call. Chief Marshall discussed having minimum of 3 personnel to deploy on mutual aid events versus daily staffing. Differs from current FOG typing. Discuss action by Task Force. CAL OES will be ordering 82 new Type 6 Apparatus. Min Staffing in the Fog/NWCG. Min Staffing is 2 CFAA Minimum Staffing is 3. OPS Team was assigned to identify language for the CFAA that calls out for 3 and identify the language in the FOG and The NWCG that identifies 2.
- Blue Ribbon Commission recommends that staffing be 4 on units that respond to mutual aid events
- Recommendation is to not adjust standard of 2 in FOG guide. Will stay consistent with NWCG
- Will end up being a BoD discussion for a decision
- Johnstone will continue to work on DRAFT and will report back to the TF. Will go to Ops Team in January
- Suggestion to change FOG and NWCG to reflect that many of these newer type 6 engines are actually a type 5 or type 4. This will be three person staffing and a type 6 will be two person staffing.

NFPA Incident Within an Incident (All)

- 5.3.1 The incident commander shall have overall authority for management of the incident. A.5.3.1 The practice of “an incident within an incident” (which sometimes occurs in wildland incidents) is not consistent with the National Incident Management System in regards to the incident commander managing the entire incident. This does not prohibit the incident commander from delegating responsibilities when appropriate and in accordance with NIMS. The most important tasks in any emergency situation are to rescue and treat the member in a life-threatening situation that triggered the emergency. 5.3.1.1 The incident commander shall have the responsibilities and duties of all unassigned ICS positions.
- Update from the NIMS and NFPA compliance
- Commonly referred to as a “point of contact” vs. an IC
- Page 118 in IRPG
- BLM teaches establishing an “Incident Commander” to specifically deal with an IWI
- National standard is important due to out of state teams coming into CA. Any changes should be coordinated through FEMA and NWCG. Any conflicts with the ICS system should be addressed

Specialist Groups POW, Charters and Rosters (All)

- Update to MACS 410-4 Kuempel. MACS Group Orientation is required. Looking at the 410-8 for Biography. Add language to the 410-8 about BIOS for all levels. Page 5. (SS Line 77)
- **Meeting adjourned at 1600**

November 20th, 2019
Meeting called to order 08:00

Specialist and Working Group Reports:

Aviation: (Huff/Peshkin)

- Next meeting in January 2020

Communications: (TBD/Spelman)

- Last meeting in October in San Diego
- Many attendees were “guests” at meeting
- Many good products in development
- Next meeting in Napa, beginning of 2020

Safety: (Tomaselli/Huff)

- December 11th and 12th next meeting in Solvang

EMS: (Heggstrom/O’Brien)

- Next meeting December 5th in San Francisco

GIS: (Horton/Lucas)

- Last meeting in San Diego
- Received a demo from WiFire
- Still working on OSD, charter, roster updates
- Conducted a brief overview of Smartsheet
- December 19th next conference call
- Tentative joint meeting with EIT in Jan 2020

Predictive Services: (O’Brien/Tomaselli)

- Next meeting on November 20/21 in Los Angeles
- Discussion will be made regarding term of “extreme red flag”

Haz Mat: (Peshkin/Horton)

- Next meeting on December 3 -4 in Los Angeles

Technical Search & Rescue: (Gerboth/Capobianco)

- October 30th conference call
- USAR training working group on December 2nd

- Next meeting December 12th in Carlsbad

High Rise: (Capobianco/Gerboth)

- Next meeting will be scheduled for first quarter next year

EIT: (Spelman/Hubbell)

- Last meeting November 12-13 in Davis
- Worked on rosters, bios, etc.
- Next meeting January 22-24 at Tech Summit
- Roundtable:

Kuempel conducted a Smartsheet tutorial for the TF covering basic features and use.

Meeting Adjourned at 1200 hrs.

UPCOMING MEETINGS:

Task Force

| | |
|----------------------|--|
| December 10-11, 2019 | Ventura (Horton) |
| January 28-29, 2020 | Pismo Beach (Combined Ops Team – Task Force Meeting) |
| February 18-19, 2020 | San Diego (Gerboth) |
| March 10-11, 2020 | Santa Cruz (Kuempel) |
| April 14-15, 2020 | Redding (Johnson) |
| May 12-13, 2020 | Riverside (Spelman) |

Future Board of Directors and Operations Team Meetings

| | |
|---------------------|---|
| December 11, 2019 | Ops Team Conference Call- 2 nd Day of Task Force Meeting |
| January 30-31, 2020 | Ops Team, Pismo Beach |
| January 8-9, 2020 | BoD Meeting, Riverside |
| April 8-9, 2020 | BoD Meeting, Mather |

APPENDIX

CAL FIRE – Office of the State Fire Marshal

State Fire Training Report

November 2019

No Report